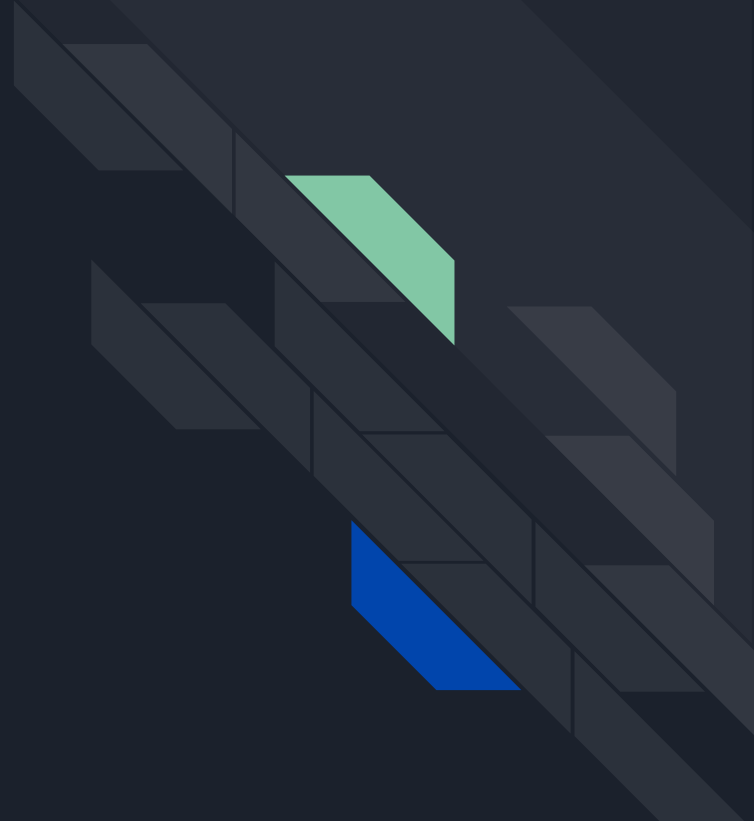# UURAF Evaluator Training

April 2, 2019
Office of Undergraduate Research and Creative Activity

Check In

- Located on the **2nd floor** of the Student Union
- Arrive 15-20 minutes prior to your session
- You will receive a
  - **Meal Voucher** (valid for that day only)
  - **Ice Cream Coupon**

Schedule of Events

8:00 AM - 5:00 PM in the MSU Union

ORAL PRESENTATIONS (Ground Floor, 2nd Floor, and 3rd Floor)

- Session A: 8:30 - 10:30 AM
- Session B: 11:00 - 1:00 PM
- Session C: 1:30 - 4:00 PM

POSTER PRESENTATIONS (2nd Floor and 3rd Floor)

- Session A: 9:00 - 10:30 AM
- Session B: 11:00 - 12:30 PM
- Session C: 1:00 - 2:30 PM
- Session D: 3:00 - 4:30 PM

Purpose and Responsibilities

EVALUATION CRITERIA:
Evaluate the poster and oral presentations using the criteria below.

Statement of research problem/rationale
- Clearly states the hypothesis or question(s) addressed.
- Effectively explains the justification/significance of the project.

Literature Review
- Adequately cites existing research or scholarship regarding the topic.
- Explains why this study is needed (e.g., to fill gaps or add to existing knowledge).

Methods/Theoretical Framework:
- Clearly describes the methods used and/or theoretical approaches.

Analysis/Results:
- Clearly and accurately presents findings or arguments.

Discussion/Conclusion:
- Explains the importance of the findings.

Purpose and Responsibilities, continued

To provide constructive feedback to student presenters based on the following rubric:

- **Delivery:** The presentation was organized and delivered in a clear, engaging, and professional manner.
- **Comprehensibility:** The presentation could be understood by an educated but non-expert audience.
- **Significance:** The presenter explained the significance of the work, and how the work contributes to broader research on the subject area.
- **Elements:** The presenter adequately addressed the project's essential elements (e.g., introduction, literature review, conceptual framework, methods, and analysis).
- **Current status:** The presenter effectively illustrated the current status of the project (e.g., results obtained, discussion of findings).
- **Visual aids:** The visual aids were appropriate, effectively used, and appealing.

Evaluation Form

- **Online format**
  - Qualtrics link will be provided at check in
  - Smartphone or tablet is **required**
- **Paper format**
  - Will be provided on a needed basis
  - You will need to input information at UURAF
  - Computers onsite for you to input evaluations into system
  - Students will get feedback with in 4 hours

Tips and Considerations

- An opportunity to practice **teaching** and **mentoring**
- Practice providing **feedback**
- For many presenters, it is their **first time** giving a presentation
- Be **thoughtful** and **supportive** in your feedback
- Feel free to **ask** questions and **engage** with presenters
  - Some may use this as practice for national conferences
  - Some may use this for graduate school
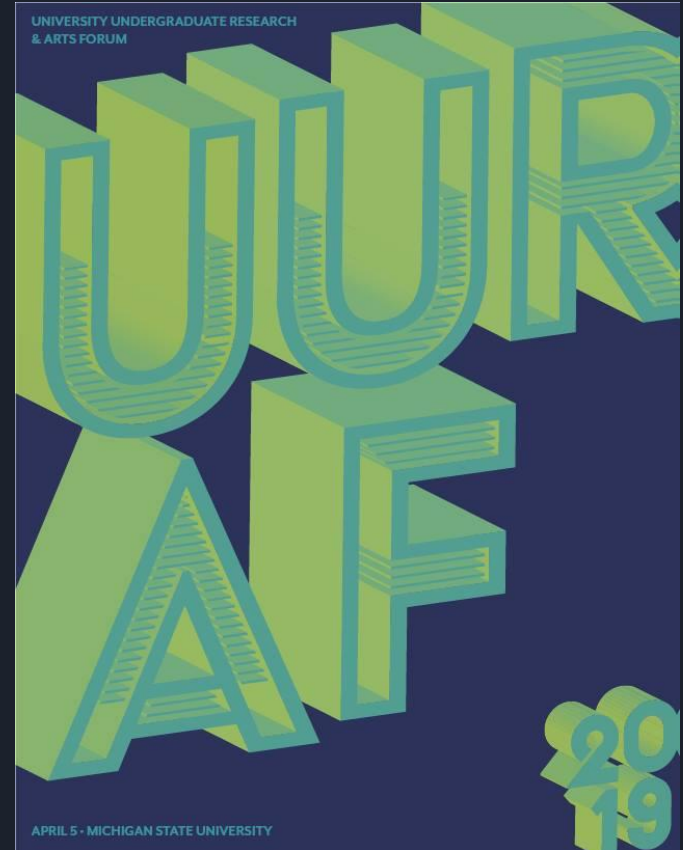- Help them share their **research story**!

What to Expect

- Complete and Incomplete projects
- Presenters represent a broad range of research skills (mini-graduate students vs. first time presenters)
- Diverse set of projects from all areas
- High student traffic, arrive early to check-in and find your location
- Might be asked to switch categories because of availability

Program Book

- Can lookup your presentations in advance, visit:
  - https://urca.msu.edu/uuraf
- Printed version will be provided at event

Questions?

Email: ugrsrch@msu.edu